



Internship Plan: Field-based Experience Activity (Internship Plan Template)

Use this chart to develop your Internship Plan for Part 1 of your Week 5 EDLD 5306 assignment. When you open this file, immediately save it as “*yourname_Draft Internship Plan,*” and work on this saved file as you revise and update your plan.

		Brief Activity Summary	Resource Person	Projected Date of Completion
Standard I. Technology Operations and Concepts	TF- I.A	Teach the New To District Teacher Technology Staff Development Workshop (fall 2011) - 3 hour workshop - offered 2 times.		August 5, 2011
	TF – I. B	Teach Campus New School Year Technology workshop - focusing on any changes (i.e. Outlook email, Office 2007 upgrade, install of MacBooks in classrooms)		August 10, 2011

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Standard II. Planning and Designing Learning Environments and Experiences	TF-II.A	Discuss the opportunity for Assistive Technology with SPED Team (ARI, Content Mastery, Resource, Speech, Dyslexia) (Also - TF-III.B, TF-VI.B)	Hadley Williams, SPED Team Lead	June 2011
	TF-II.B	Assist 5th Grade Social Studies team on the implementation of interactive web-based learning environment for studying the American Revolution. (Mission US Online)	Mr. Muramoto	December 17, 2010
	TF-II.C	Teach staff development workshop on web-based student productivity opportunities	Angie Booth - TIF	Feb 2011
	TF-II.D	Develop a centers system for the iPod Touches in a Kindergarten Classroom.	Laura Cutts - K teacher	January 2011
	TF-II.E	Support the Kindergarten teacher in her classroom iPod center.	Laura Cutts - K Teacher	April 2011
	TF-II.F	During team planning meetings with each grade-level once a month, go over up-coming lessons and offer input on integrating technology into current plans.		ongoing

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Standard III. Teaching Learning, and the Curriculum	TF-III.A	During a weekly staff meeting discuss the "Just Braggin' Wiki" with the staff and brainstorm ideas to implement at our campuses.		June 2011
	TF-III.B	Discuss the opportunity for Assistive Technology with SPED Team (ARI, Content Mastery, Resource, Speech, Dyslexia) (Also - TF-II.A, TF-VI.B)	Hadley Williams, SPED Team Lead	June 2011
	TF-III.C	Develop the NICC (NET*S Integrated Core Curriculum) Project - An online program for integration of the NETS*S into Core Curriculum. (Also TF-III.D, TF-III.E)	Cheryl McDonald, Nancy Lawson, Curr. Heads	May 2012
	TF-III.D	Develop the NICC (NET*S Integrated Core Curriculum) Project - An online program for integration of the NETS*S into Core Curriculum. (Also - TF-III.C, TF-III.E)	Cheryl McDonald, Nancy Lawson, Curr. Heads	May 2012
	TF-III.E	Develop the NICC (NET*S Integrated Core Curriculum) Project - An online program for integration of the NETS*S into Core Curriculum. (Also - TF-III.C, TF-III.D)	Cheryl McDonald, Nancy Lawson, Curr. Heads	May 2012

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Standard IV. Assessment and Evaluation	TF-IV.A	Teach staff how to use the teacher-created test feature in Eduphoria Aware.		May 2011
	TF-IV.B	Using the Eduphoria Aware program assist teachers in collecting benchmark data and analyzing it to assist in developing projects/assignments on an as-needed basis.		September 2012
	TF-IV.C	Examine and apply the results of a research project that includes evaluating the use of a specific technology. <i>Note: This performance indicator will be revised during your Research course.</i>		

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Standard V. Productivity and Professional Practice	TF-V.A	Inform staff members of any changes in the technology plan during a staff development. Assist in the revisions of the Campus Improvement Plan's technology focuses.	District Technology Coordinator	As needed
	TF-V.B	Using the EOY technology survey, go over data with Elementary Technology Coordinator and discuss changes for the following school year.	Coordinator of Elementary Technology	May 2011
	TF-V.C	Participate in a webinar offered by TCEA on the NET*S and present the information to my Facilitator Team.		January 2010
	TF-V.D	Maintain the schools' websites. Participate in the upkeep of the Elementary Technology Integration Website, Blog, and Wiki		Ongoing

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Standard VI. Social, Ethical, Legal, and Human Issues	TF-VI.A	During a weekly staff meeting inform the staff of the copyright issues in the classroom in reference to technology projects. Demonstrate ways to avoid pit falls. Mini-lesson on Soundzabout.com	Mimi McGhee	December 2011
	TF-VI.B	Discuss the opportunity for Assistive Technology with SPED Team (ARI, Content Mastery, Resource, Speech, Dyslexia) (Also - TF-II.A,TF-III.B)	Hadley Williams	May 2011
	TF-VI.C	Demonstrate adaptive technology during the "Diversabilities Day Project".	Colleen Kugler	May 2011
	TF-VI.D	Review AUP, Internet Safety, and Security of Data during Beginning of the Year technology staff developments.		August 2011
	TF-VI.E	Assist in the Technology Outreach Program (TOP) which insures that all students in the district are provided with a working computer at home.	School Counselor	May 2011

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Standard VII. Procedures, Policies, Planning, and Budgeting for Technology Environments	TF-VII.A	Initiate the purchase of mobile devices for the classrooms. iPod Touch or iPad	School PTA	May 2011
	TF-VII.B	Implement TeachingBot program at campus. If successful discuss purchasing for district.	Melissa Fouche	May 2011
	TF-VII.C	During beginning of the year technology training, communicate district policies and best practices to staff members.		August 2011

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Standard VIII. Leadership and Vision	TF-VIII.A	21st Century Learner Pavilion - a full-day, hands-on, staff development training focused on 21st Century classroom tools, skills, and resources. Kevin Honeycutt - Keynote Speaker (Also - TF-VIII.B, TF-VIII.C, TF-VIII.E)	Cheryl McDonald Melissa Fouche	August 2011
	TF-VIII.B	21st Century Learner Pavilion - a full-day, hands-on, staff development training focused on 21st Century classroom tools, skills, and resources. Kevin Honeycutt - Keynote Speaker (Also - TF-VIII.A, TF-VIII.C, TF-VIII.E)	Cheryl McDonald Melissa Fouche	August 2011
	TF-VIII.C	21st Century Learner Pavilion - a full-day, hands-on, staff development training focused on 21st Century classroom tools, skills, and resources. Kevin Honeycutt - Keynote Speaker (Also - TF-VIII.A, TF-VIII.B, TF-VIII.E)	Cheryl McDonald Melissa Fouche	August 2011
	TF-VIII.D	Assist in evaluating and updating the Campus Improvement Plan's technology goals.	Nancy Fatheree	August 2011
	TF-VIII.E	21st Century Learner Pavilion - a full-day, hands-on, staff development training focused on 21st Century classroom tools, skills, and resources. Kevin Honeycutt - Keynote Speaker (Also - TF-VIII.A, TF-VIII.B, TF-VIII.C)	Cheryl McDonald Melissa Fouche	August 2011

Site Mentor:

Name:

Cheryl McDonald
(Please Print)

Title:

Coord. of Elementary Instructional Tech.

Signature:

Cheryl McDonald

Date:

12-16-10